



Part-Time Cashier – RESALE SHOP

Normalcy. Dignity. Hope. – Christ's Haven For Children is a nonprofit organization centered around these core values. We are located in the North Fort Worth/Keller area and provide a trauma-informed, family model of care for displaced children, teens, and young adults. As a voluntary placement organization, we are an option outside of traditional foster care, often when a caregiver has exhausted all efforts to care for a child. Whether a child is with us for six months or sixteen years, we utilize that time loving them as our own and instilling normalcy, dignity, and hope into their lives. As a Christian faith-based organization, our hope is that their time with us will help lead them toward healing from their past abuse and/or neglect.

We are looking for a part-time professional (20-30 hours/week) to join our team as a **Cashier at the Christ's Haven Resale Shop**. Sales revenue from the Christ's Haven Resale Shop helps fund the organization's operations and mission. Reporting to the Christ's Haven Resale Shop Manager, the Cashier will handle sales transactions and assist at the Resale Shop as directed.

Core Competencies & Responsibilities:

Customer Service

Interpersonal Communications

Physical Demands

Responsibilities

- Handle cash and credit card sales transactions
- Provide exceptional customer service to customers, donors, and volunteers
- Answer and problem solve questions from customers, donors, and volunteers
- Maintain a clean and organized point of sale area at cash register
- Assist other Christ's Haven Resale Shop employees as needed with moving of furniture, heavy items in store
- Periodic Resale Shop maintenance & cleaning
- Others duties as assigned by Christ's Haven Resale Shop Manager

Qualifications:

- High school diploma is required or able to show proof that you are working toward that goal
- Able to lift, move, and load heavy items – sometimes exceeding 30 lbs
- Must be able to stand for an extended period of time
- Demonstrate effective verbal communication & customer service skills

- Demonstrate effective time management and the ability to prioritize tasks
- Ability to diffuse crisis situations
- Willing to submit to organization's background check and drug test.
- Willing to sign organization's Statement of Faith.

Position:

The Cashier is a part-time, non-exempt position that will work at the Christ's Haven Resale Shop (301 N. Main Street, Keller, 76248) 20-30 hours a week.